

FORT LEAVENWORTH MASS WARNING AND NOTIFICATION SYSTEM

Smartphone Application Setup & Use

ATHOC NOTIFIER

The Fort Leavenworth Mass Warning and Notification (MWN) system includes a mobile notification smartphone application in addition to several other forms of notification such as desktop alert, email, phone, and text message. The AtHoc Notifier is a smartphone app which displays as a purple globe on your main mobile phone screen with the rest of your mobile applications. The AtHoc Notifier is available for iOS and Android smartphones.



CONTACT EM2P TECHNICAL SUPPORT

Telephone: (866) 515-0551

E-mail: EM2Phelpdesk@leidos.com

INSTALL THE ATHOC NOTIFIER

The AtHoc Notifier can be installed in just a few easy steps.

Required: Before you download and install, you must have an active email set up in the Fort Leavenworth Mass Warning and Notification system.

STEP 1. Search for and Download the AtHoc Notifier app from the Apple App or Google Play stores.

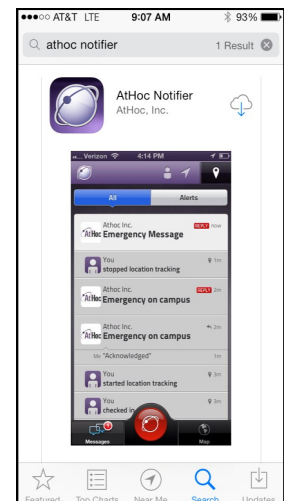
STEP 2. When the download is complete, open application and enter your active email address associated with your Fort Leavenworth Depot MWN system account when prompted.

STEP 3. AtHoc Notifier will send a verification email to confirm your address. From the email, click

[Verify Now >>](#)

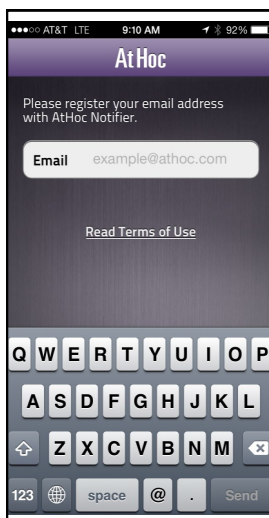
STEP 4. Return to the application on your mobile device and add the Fort Leavenworth MWN organization code (**usa-leaven**) as prompted. You have completed the installation.

STEP 1



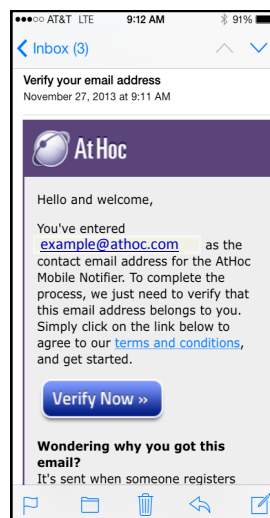
DOWNLOAD

STEP 2



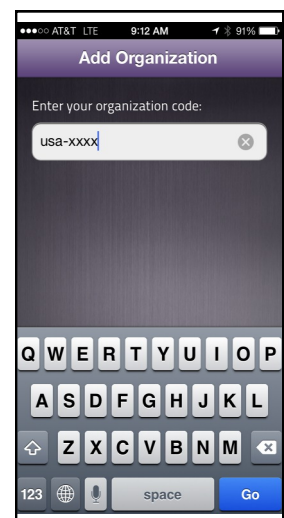
ENTER EMAIL

STEP 3



VERIFY EMAIL

STEP 4



ENTER ORG CODE

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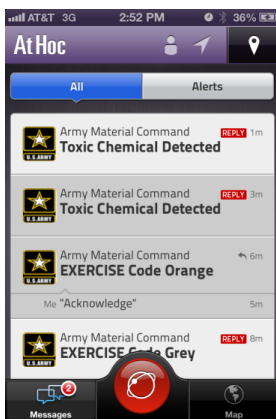
RECEIVE & RESPOND TO ALERTS

Use the Messages inbox to view messages and alerts. The colors and icons identify the status of each alert:



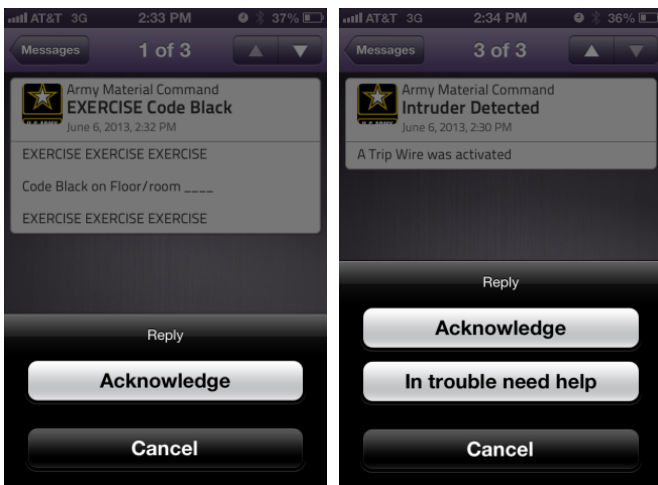
READ MESSAGES AND ALERTS

Tap an alert to open it and read the contents.



ACKNOWLEDGE ALERTS & SEND RESPONSES

Tap **Acknowledge** to reply to an alert. Some alerts provide multiple response options. Tap **Reply** to respond, and then tap the correct response option.




SETTINGS

You can modify the application settings from the Profile screen.

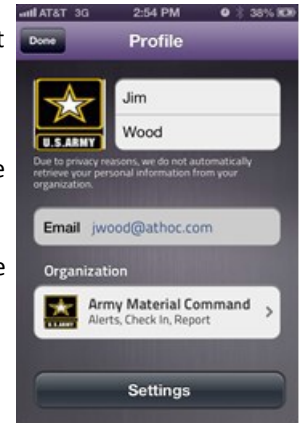
SET UP YOUR PROFILE

You can add information about yourself in your profile settings.

1. Click  to open the Profile settings.

2. You can add a photo, update your first and last name, or update your Org code.

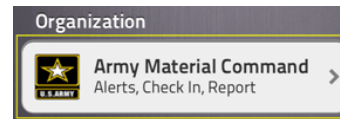
3. Click **Done** to return to the Home screen.



UNSUBSCRIBE

You can unsubscribe from receiving alerts from the Profile screen.

1. From the Profile screen, tap the value under Organization.



2. Click Disconnect ... to disconnect.



3. Click Disconnect to confirm.

4. You will no longer receive alerts for the Fort Leavenworth system and you may remove the application from your device.